

## OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 24TH JULY, 2023

**PRESENT:** Councillor D Cohen in the Chair

Councillors L Buckley, N Buckley, S Firth,  
A Lamb, M Robinson, P Stables and  
R Stephenson

### 1 **APOLOGIES FOR ABSENCE AND ELECTION OF CHAIR**

Apologies for the meeting had been received from the Chair, Councillor N Harrington. Councillor D Cohen was nominated and seconded to act as Chair for the meeting.

**RESOLVED** – That Councillor D Cohen act as Chair for the meeting.

### 2 **WELCOMES AND INTRODUCTIONS**

The Chair welcomed Councillor L Buckley and Councillor P Stables to the Community Committee and expressed thanks to Linda Richards and Peter Harrand for their years of dedicated service to the Committee and contributions to the City of Leeds.

### 3 **APEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals.

### 4 **EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There was no exempt information.

### 5 **LATE ITEMS**

There were no formal late items, but supplementary information was circulated to Committee Members in relation to item 9 – The Outer North East Community Committee Finance Report.

### 6 **DECLARATION OF INTERESTS**

Councillor R Stephenson declared an “other interest” in relation to a YAF funding application “Jubilee Games (Ringfence)” detailed in paragraph 41 of agenda item 9 “The Outer North East Community Committee Finance Report” (Minute 10 below). Councillor Stephenson did not participate in the determination of the funding application.

### 7 **OPEN FORUM**

There were no submissions received with respect to the “Open Forum”.

### 8 **MINUTES OF THE PREVIOUS MEETING 13th March 2023**

**RESOLVED** – That the minutes of the meeting held on the 13<sup>th</sup> of March 2023 be confirmed as a correct record.

### 9 **MATTERS ARISING FROM THE MINUTES**

Minutes approved at the meeting  
held on Monday, 18th September, 2023

The following issues were raised during the ratification of the minutes of the previous meeting:

- Referenced at page 13 of the report regarding Minute 50, the legality of E-bikes and E-scooters was discussed. It was noted that E-bikes may be legal to use on highways and E-scooters only for use on private land, however, a request for an update from Highways for confirmation was requested.
- An update from Highways Officers on several issues raised, particularly regarding clarity regarding funding for operation SPARK, was requested.
- An alumnus of Shadwell Tennis Club had played as a quarter finalist for doubles at Wimbledon, showing positive results from well-funded youth activity provision. The Tennis Club had received funding as part of the Finance Report, referenced on page 15 of the report as part of Minute 54.

Additionally, Councillor L Buckley raised issues with the non-delivery of her agenda for the meeting and the presentation of her details on the agenda front. The Committee noted that these matters would be pursued in time for the next meeting.

## **10 OUTER NORTH EAST COMMUNITY COMMITTEE FINANCE REPORT**

The Head of Locality Partnerships submitted a report to update the Community Committee on the budget position for the Wellbeing Fund, Youth Activity Fund (YAF), Capital Budget as well as the Community Infrastructure Levy Budget (CIL) for 2023/24.

The Localities Officer highlighted the following information:

- The Community Committee minimum conditions, for delegated decisions outside of formal Committee meetings, were detailed on page 19 at paragraph 14 of the report and were reviewed and agreed by Members.
- The Wellbeing budget financial position for the municipal year was detailed on page 19 at paragraph 19 of the report. The approved budget was £47,460 with the carry forward budget from last year as £91,178.73, including underspends from completed projects over 2022/23. £29,598.76 was the figure for wellbeing projects that had not been completed yet from 2022/23. The total revenue available to the Committee was £109,039.97
- The breakdown for Wellbeing revenue between the 3 Wards was detailed at Table 1 on page 20 of the report. For Alwoodley there was £24,841.65, for Harewood, £26,684.19 and for Wetherby £53,969.13. It was noted the Harewood balance will increase to £33,103.93 pending a project being closed.
- Paragraph 36, beginning on page 22 noted delegated decisions that had occurred since the last Outer North East Community Committee, with 3 projects approved.
- One YAF project had been declined under delegated decision which was Dance On.

- The YAF Budget position was available at Table 2 on page 23 with the total available sum for the Committee as £47,171.40. It was noted that £17,810 had been allocated to projects. The remaining balance for Alwoodley was £8,887.80, for Harewood it was £16,295.63 and for Wetherby £4,177.97. The Harewood figure will increase to £18,028.63 pending a project being closed.
- Table 3 at page 24 detailed the Capital Budget position with £31,995.01 available to the Committee. There had been an increase since the previous meeting with an injection of £3,800. £12,320.37 was available for Alwoodley, £10,854.32 for Harewood and £8,820.32 for Wetherby.

The Committee discussed the following:

- The YAF funding application for Moor Allerton Play Scheme in Alwoodley was deferred for further discussion between Elected Ward Members. Details of the application were available in the Supplementary Information pack.

Projects set out in the report were discussed, and agreed as follows:

Project Title	Ward	Amount	Decision
Grit Bins (Ringfence)	Alwoodley	£3,386	Agreed
Getting Older Staying Healthy	Alwoodley	£7,115	Agreed
Environmental Fund (Ringfence)	Harewood	£10,000	Agreed
Land Purchase East Keswick Parish Council	Harewood	£8,000 (To be taken from Environmental Ringfence)	Agreed
Collingham Memorial Hall Green Bin Collection	Harewood	£162 (To be taken from Environmental Ringfence)	Agreed
Community Engagement (Ringfence)	Harewood	£1,000	Agreed
Aberford Christmas Lights	Harewood	£3,000	Agreed

Harewood & Wetherby Road Safety Project 2023	Harewood & Wetherby	£5,090.40 (£2,545 from each ward)	Agreed
Wetherby and District Development Fund (Ringfence)	Wetherby	£22,000	Agreed
Community Engagement (Ringfence)	Wetherby	£500	Agreed
Community Skips (Ringfence)	Wetherby	£2,500	Agreed
Grit Bins (Ringfence)	Wetherby	£3,000	Agreed
Litter Bins (Ringfence)	Wetherby	£2,000	Agreed
Jubilee Games (Ringfence)	Harewood	£10,000	Agreed
Tempo FM Radio Academy	Wetherby	£3,750	Agreed
Moor Allerton Play Scheme	Alwoodley	£2,230	Deferred

**RESOLVED –**

- 1.) That the Wellbeing & Youth Activities Fund (YAF) applications be determined as set out above.
- 2.) That the Minimum Conditions, as set out in the submitted report at paragraph 14 be approved.
- 3.) To note;
  - b. Changes to the Small Grant administration process (paragraph 18)
  - c. Details of the Wellbeing Budget position (Table 1)
  - d. Wellbeing proposals for consideration and approval (paragraph 23 - 35)
  - e. Details of the Youth Activities Fund (YAF) position (Table 2)
  - f. Youth Activity Funding proposals for consideration and approval (paragraph 41 - 42)
  - g. Details of the Capital Budget (Table 3)
  - h. Details of the Community Infrastructure Levy Budget (paragraph 44)

Minutes approved at the meeting  
held on Monday, 18th September, 2023

## 11 OUTER NORTH EAST COMMUNITY COMMITTEE YOUTH ACTIVITY CONSULTATION REPORT

The report of the Head of Locality Partnerships provided an update on the outcomes from the Youth Activity Fund consultation which had been undertaken with children and young people, and arising from the results of that consultation, proposals for the priorities of the programme in 2023/24.

The Localities Officer highlighted the following information:

- 85 responses had been received through the email consultation process and surveys conducted at the Breeze Summer events in 2022.
- Consultation responses informed delegated YAF funding priorities with sports activities, outdoor adventure, coding/Minecraft and arts and crafts identified as the top choices for young people aged 8 to 17.

The Committee discussed the following:

- A separate consultation had been run through Members at School Council's within the locality which had identified sports, outdoor adventure and drama as their top priorities with approximately 100 young people consulted.
- The consultation process, scope and number of survey responses was noted to be limited. Consultations ran prior to the Covid-19 pandemic were outlined to have amounted to greater success.
- Alternative engagement measures were proposed to achieve better results using a variety of pathways, including Summer Sports Camps, Youth Groups, Schools, and local Scouts and Guides groups.
- Members requested a further breakdown of the consultation responses in order to attain more detail of the priorities for different age groups as the scope for ages 8 to 17 was broad.
- The voices of some younger people were noted to be harder to reach, so developing methods to hear from children less engaged with the consultation process was outlined.
- Informal settings will improve engagement with young people but the advantage for engagement through schools was noted as all children within the scope of the consultation within the locality should be registered at a school. It may be appropriate to re-establish the Youth Forum's with the schools encouraging young people less likely to engage to come forward with responses.

**RESOLVED** – To note:

- a. Details of the Youth Activity Fund consultation survey (paragraphs 8 – 14).
- b. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2023/24.
- c. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey in 2023/24.

## 12 OUTER NORTH EAST COMMUNITY COMMITTEE APPOINTMENTS 2023/2024

The report of the City Solicitor asked Members to note the appointment of Councillor N Harrington as Chair of the Outer North East Community Committee for the 2023/24 Municipal year and also invited nominations to appointments for Outside Bodies, Housing Advisory Panels, Local Care Partnerships and Cluster Partnerships. Nominations were also sought for the Corporate Parenting Board and for the themed Community Committee Champion roles.

The Governance Services Officer presented the report, noting, the 2022/23 schedule that was to be reviewed, was available at point 6 on page 36 of the report.

The following was discussed:

- Councillor R Stephenson was noted to be the Children’s Services Champion, and this appointment was to be updated.
- Councillor N Harrington had been proposed for the Local Housing Advisory Panel vacancy.
- Councillor A Lamb was proposed for the Environment & Community Safety.

**RESOLVED –**

(1) That the appointment of Councillor Norma Harrington as Chair of the Outer North East Community Committee for the 2023/24 Municipal Year be noted.

(2) That the following appointments be made for the 2023/24 Municipal Year:

<b>Organisation / Outside Body</b>	<b>No. of Places</b>	<b>Current Appointee(s)</b>
<u>Outside Bodies</u>		
Emmerdale Stakeholder Panel	1	Councillor R Stephenson
Ancient Parish of Barwick In Elmet Trust	1	Dr Stella Walsh
<u>Clusters</u>		
Alwoodley, Roundhay, Moortown (ARM)	1	Councillor D Cohen
EPOSS (Elmet Partnership of Schools and Services)	2	Councillor R Stephenson Councillor A Lamb
<u>Local Housing Advisory Panel</u>		
Outer North East	3	Councillor S Firth Councillor N Buckley

		Councillor N Harrington
<u>Local Care Partnerships</u>		
Wetherby	1	Councillor N Harrington
<u>Champions</u>		
Children's Services	1	Councillor R Stephenson
Environment & Community Safety	1	Councillor A Lamb
Employment, Skills & Welfare	1	Councillor S Firth
Health, Wellbeing & Adult Social Care	1	Councillor N Harrington
<u>Corporate Parenting Board</u>		
Outer North East	1	Councillor R Stephenson

**13 OUTER NORTH EAST COMMUNITY COMMITTEE UPDATE REPORT**

The Committee received a report which provided an update on the key activities being undertaken by the Communities Team based upon the priorities identified by the Community Committee. In presenting the report, it provided the Committee with an opportunity to discuss or seek further information on the range of actions currently being undertaken.

The Localities Officer highlighted the following information:

- The Committee was noted to hold one Sub-Group which was for Environment & Community Safety, and it was agreed that Councillors N Buckley, S Firth and A Lamb were to remain as the appointed Members.

The Committee discussed the following:

- An update was to be provided to Members for the Housing Leeds survey regarding improvements to Cranmer Bank play area. This was referenced at page 58, paragraph 57 of the report.

**RESOLVED** - That the content of the report, along with Members comments be noted.

**14 DATE AND TIME OF NEXT MEETING**

**RESOVLED-** That the date and time of the next meeting as Monday the 18<sup>th</sup> of September at 5:30pm, be noted.